

Security Office Statement

In compliance with the Student Right-to-Know and Campus Security Act of 1990 and to ensure a safe, secure environment, the college has adopted the following procedures:

1. Students and employees should immediately **report** all criminal acts or other emergencies on campus to the Security Office, which is located in the Campus Center. Incidents may be reported by phone at 626-914-8611 or in person. The Security Office will write an incident report and if necessary, distribute it to the proper agencies, including, but not limited to, local fire and police departments. The administrator-on-duty will be informed of the incident as well as other appropriate administrators.
2. Only employees are authorized to have keys to buildings; **no students are to have access to campus facilities without employee supervision.** Alarm systems and outdoor lighting are integral parts of the campus security system. Facility security problems should be reported to the Facilities Department.
3. The Citrus College Security Office has the authority to enforce the Standards of Student Conduct, and, according to the Education Code, is the liaison with local police departments in all cases of criminal actions. Any action which is a violation of the criminal code of the State of California must be reported to the local police. The campus emergency procedures publication states that students and employees should make a prompt and accurate report to the Security Office in the event of an emergency. It is the responsibility of the Security Office to make contact with police agencies.
4. Campus programs which inform students and employees about being responsible for their own security and the security of others.
5. The Standards of Student Conduct and the State Penal Code prohibit the possession, use and sale of alcoholic beverages and illegal drugs on campus, except as specified in the Education Code.

Registered Sex Offender Information

Information concerning registered sex offenders may be obtained from the Glendora Police Department, 150 S. Glendora Ave., Glendora by calling (626) 914-8250 or by visiting www.meganslaw.ca.gov/

Sex offenders are required to register with the police in the jurisdiction in which they reside.

Crime Prevention Tips

- Walk with confidence and be aware of your surroundings.
- Program the Security Office number into your cell phone.
- Carry a cellular phone with you or in your car. This is the fastest way to get help in an emergency.
- After dark, walk with others or take advantage of the security escort at (626) 914-8611.
- Have your keys in your hand when you approach your car. Check the floor and back seat before getting in.
- Take security measures seriously for your own protection as well as that of others.

Security Escort

The Security Office provides a security escort on campus for any member of the college community. During busy periods, callers may experience a 10-minute delay in the arrival of the officer. Security escorts are provided for safety, not convenience.

To request a security escort, call (626) 914-8611. You may also use any pay phone on campus by pressing *11 to request an escort.

From January 1, 2005 through December 31, 2007, the following are the criminal offenses which occurred on campus and reported to the Security Office and public agencies:

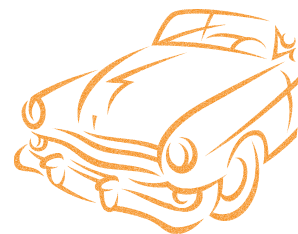
Offense	2005	2006	2007
Murder	0	0	0
Manslaughter	0	0	0
Sex Offense (Forced)	0	0	0
Sex Offense (Non Forced)	0	0	0
Robbery	0	2	1
Aggravated Assault	4	8	6
Burglary	29	7	2
Vehicle Theft	7	4	4
Arson	0	0	0
Narcotics /Drug Offenses	0	0	0
Alcohol Offense	0	0	0
Weapons Offenses	0	1	1
Hate Crimes	0	0	0

Your Car On Campus

Citrus College Traffic and Parking Regulations

The following traffic rules and regulations were adopted by the Citrus Community College District Board of Trustees to facilitate vehicular movement and parking, and provide for the safety of all persons using the campus.

The following regulations and the California Vehicle Code are enforced on the Citrus College campus pursuant to Section 21113 of the Vehicle Code.



Article I—General Traffic Regulations

SECTION 1. No person shall fail to obey any sign or signal erected or maintained to carry out these regulations or the California Vehicle Code.

SECTION 2. The driver of a vehicle shall yield the right of way to a pedestrian crossing the roadway.

SECTION 3. No driver approaching from the rear of a vehicle which is yielding the right of way to a pedestrian shall overtake or pass that vehicle.

SECTION 4. No person shall drive any vehicle in willful, wanton or reckless disregard for the safety of persons or property.

SECTION 5. No person shall drive or ride a motor driven scooter, motorcycle, skateboard, rollerskates, rollerblades or bicycle on any campus sidewalk.

SECTION 6. No person shall walk on a campus road which is paralleled by a sidewalk.

SECTION 7. No person shall drive or park a motor vehicle on any sidewalk, unpaved pathway, or on any lawn or landscaped area except emergency or maintenance vehicles.

SECTION 8. No person shall drive his vehicle into campus parking areas except by using roadways and drive lanes, and all vehicles must travel in the direction of directional arrows in the parking lot drive lanes.

Article II—Speed Regulations

SECTION 1. No person shall drive a vehicle at a speed greater than 15 miles per hour.

SECTION 2. No person shall drive a vehicle at a speed greater than is reasonable or prudent.

Article III—Parking Regulations

SECTION 1. All vehicles shall be parked clearly within a designated parking stall and failure to do so will constitute illegal parking.

SECTION 2. All vehicles shall be parked facing into parking stalls. Vehicles backed into or facing out of parking stalls are illegally parked.

SECTION 3. No person shall stop, park or leave standing any vehicle, whether attended or unattended, except when necessary to avoid conflict with other traffic or in compliance with the directive of an officer or official traffic control device, in any of the following places:

- A. on a crosswalk.
- B. on the college campus unless in a designated parking area.
- C. on a sidewalk, lawn or landscaped area.
- D. so as to obstruct the passageway, walkway or doorway of any building.
- E. within 15 feet of a fire hydrant.
- F. within 15 feet of a stop sign.

SECTION 4. Painted curbs are an indication of restricted parking and the color denotes the type of parking allowed. The following color code is adopted:

- A. RED ZONE - indicates no stopping, standing or parking, whether the vehicle is attended or not.

- B. YELLOW ZONE - indicates an area for loading and unloading vehicles and parking service vehicles.

- C. BLUE ZONE - indicates vehicle parking for handicapped. All disabled students who possess the State of California Handicapped Parking Placard or Disabled Person license plates are eligible to receive a waiver of the Citrus College parking fee and do not need to display any sort of college parking permit on their windshield. Any student who requires a temporary parking accommodation or believes that he or she otherwise qualifies for Handicapped Parking must contact the DMV for a temporary permit.

SECTION 5. No student or employee shall park in any area designated as visitor parking only.

SECTION 6. No student shall park in any area designated as EMPLOYEE or VISITOR.

SECTION 7. Motorcycles and bicycles must be parked in designated motorcycle and bicycle parking areas.

SECTION 8. Parking of all student and employee vehicles (motorcycles included) on campus is by permit only. All students and employees shall obtain a valid parking permit and display said permit as directed.

SECTION 9. One-day parking permits for visitors and students attending one-day seminars are available from the information booth at the main campus entrance and the vending machine, located in the Gym Parking Lot.

SECTION 10. No person shall leave any vehicle on campus overnight for personal use or college business without the permission of the Security Office.

Article IV—Abandoned Vehicles

SECTION 1. No person shall abandon, or leave standing, any vehicle on the campus for 72 or more consecutive hours. All such vehicles will be stored under authority of Section 22702 of the California Vehicle Code.

SECTION 2. Any person who abandons a vehicle on campus will be responsible for all towing and storage charges.

Article V—Enforcement

SECTION 1. The Citrus College Security Department and the Glendora Police Department provide security, law and traffic enforcement for Citrus College.

SECTION 2. Citrus Municipal Court, 1427 West Covina Parkway, West Covina, California 91790, has jurisdiction over all traffic violations on the Citrus College campus.

Article VI—Fines

SECTION 1. Parking fines are to be paid at the Cashier's Office, Administration Building, second floor.

SECTION 2. If the Cashier's Office is closed, parking fines may be paid at the Security Office, located in the Campus Center. All fines paid at the Security Office must include the citation with a check or money order (no cash) in the sealed envelope provided as part of the citation.