



Financial Aid Office  
1000 W. Foothill Blvd.  
Glendora, CA 91741-1899

## **2011-2012**

### **RETURN OF TITLE IV FUNDS**

#### **FINANCIAL AID WITHDRAWAL AND REPAYMENT POLICY**

According to the Return of Title IV Fund regulations, any student who receives financial aid and **withdraws from all classes prior to completing 60%** of the semester, program or short-term courses will be **required to repay** a portion of all federal financial aid received.

Students who receive federal financial aid and **withdraw prior to the following dates** will be billed for a portion of their financial aid. (Dates are subject to change.)

Fall 2011  
Aug. 26 -Dec 17

Withdraw date prior to 60%  
November 1, 2011

Spring 2012  
Feb. 21-June 16

Withdraw date prior to 60%  
May 5, 2012

**If you are thinking of withdrawing or just leaving...  
Please, think again.**

Immediately see a counselor or advisor and discuss your academic or personal reasons for leaving. Perhaps you can stay but take fewer courses. Maybe there are services (like tutoring or personal support) that will help you stay. Talk to your teachers; see what advice and help they can offer.

**Don't leave unless you must.  
But if you must, take care of business before you go.**

Officially withdraw from your classes through the Admissions and Records Office. Come to the Financial Aid Office immediately to learn how much you will owe and how you will have to repay it.

Please work with the financial aid office. It's important to take care of the details before you go. If you leave without taking care of this business and you owe money, the financial aid office will have to put a HOLD on your student records and financial aid eligibility.

For additional information on Return of Title IV Funds, please contact the Financial Aid Office.

**If you receive financial aid, contact the Financial Aid Office before withdrawing from all courses.**