



FINANCIAL AID STUDENT CORRECTION FORM

Financial Aid Office • 1000 W. Foothill Blvd., Glendora, CA 91741-1899 • (626) 914-8592 • www.citruscollege.edu/stdntsrsv/finaid

(Please print use black or blue ink)

Fall Winter Spring Summer 20_____

Instructions:
If you are requesting a name change or correction of your social security number, you must provide your social security card and a valid photo id. Photo copies are not acceptable.
If you are requesting a change in your date of birth, you must provide documentation of your correct date of birth. Examples of acceptable documentation include a certified copy of your birth certificate; passport; driver's license or state id. Photo copies are not acceptable.

SUBMIT COMPLETED FORM TO THE FINANCIAL AID OFFICE

Carefully fill in the following information AS IT PRESENTLY EXISTS on your record (even if incorrect):

Last Name	First Name	Middle Name
Student Identification Number	Birth Date:	Mo Day Year

Carefully fill in ONLY that information which has legally changed.

◆ NEW OR CORRECTED NAME: _____

Last Name	First Name	Middle Name
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◆ NEW OR CORRECTED SOCIAL SECURITY NUMBER: _____ - _____ - _____

◆ CORRECTED BIRTH DATE: _____

Month	Day	Year
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• NEW PERMANENT LEGAL RESIDENCE ADDRESS: _____ Effective Date: _____

Number	Street	Apt No	City	State	Zip	Mo	Day	Year
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• NEW MAILING ADDRESS: _____ Effective Date: _____

Number	Street	Apt No	City	State	Zip	Mo	Day	Year
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• NEW PHONE NUMBER (_____) _____ NEW CELL PHONE NUMBER: (_____) _____

• E-MAIL ADDRESS: _____

• NEW MAJOR: _____

I certify that the information on this Financial Aid Student Record Correction Form is correct and I understand that falsification or failure to report change in residence may result in my dismissal.

Student Signature _____ **Date** _____

FOR OFFICE USE ONLY:

◆ Documentation required and attached

Correction form received by: _____	Date Correction form received: _____
<input type="checkbox"/> Name <input type="checkbox"/> Social Security Number <input type="checkbox"/> Birth date	Verified by: _____ Date verified: _____
Entered in Banner by: _____	Date entered in Banner: _____