

London, Fall 2017

Application Timeline

The Semester in London, England, program is open to all college students. Eligibility requires a cumulative GPA of 2.5 in at least **12 units** of previous college level course work at an accredited college. **First year students** enrolled in 12 units may be accommodated if their campus coordinator approves a “progress report.”

1) **Contact your study abroad advisor** (see the last page of the brochure) **OR** visit your College’s study abroad website **OR** Citrus College’s study abroad website and complete the *Initial Application* form.

2) **APPLY TO CITRUS COLLEGE FOR THE FALL SEMESTER.** Complete a Citrus College application for admission online www.citruscollege.edu - Click on WingSpan; Apply for Admission. You will be issued a Citrus student I.D. and student email.

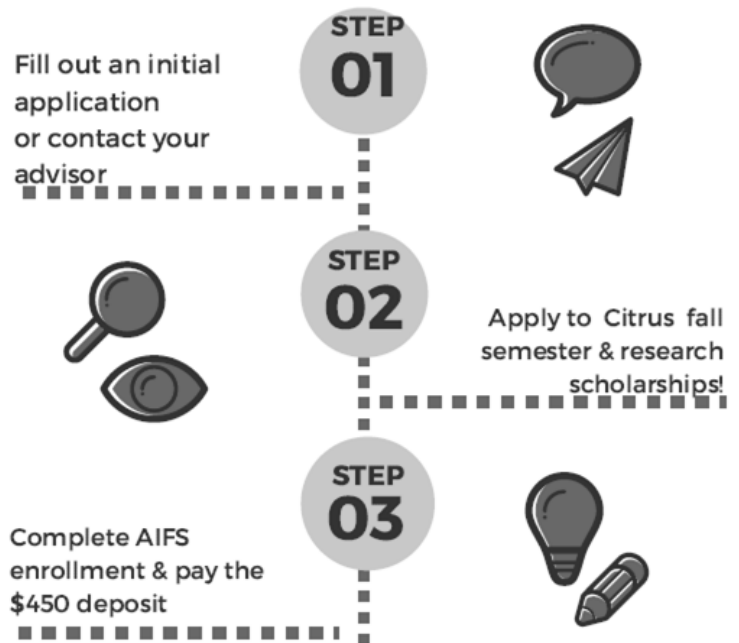
3) **Read and complete the “Financial Aid Fact Sheet.”** Fall 2017 London financial aid is only offered through Citrus College. It is also possible to apply for a loan during the spring (at your home college) and use this for the fall or use it to help cover the flight and initial deposit.

4) **By June 9, 2017 DEADLINE:** Complete the AIFS enrollment and pay the \$450 deposit. Your advisor will send you the AIFS enrollment link after you complete the Initial Application. **Do not google “AIFS London” and apply directly - this is a different program!**

**Note:* \$150 of your deposit is non-refundable. After June 9th, the entire deposit is non-refundable.

***Note:* If you do not hear back from your advisor, the Citrus Financial Aid Office, Citrus Admissions or AIFS, **DO NOT WAIT! Contact the relevant person/office ASAP!**

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PAYMENT POLICY:

Students who are **NOT** receiving financial aid for fall 2017 in London **are required to pay the balance of the program fees on or before July 14, 2017.** Each student will receive an invoice from AIFS.

STUDENTS RECEIVING FINANCIAL AID are responsible for paying SOME of the fees by July 14, 2017 and the REMAINDER of the balance when fall 2017 financial aid is disbursed. The remaining balance for financial aid students will need to be paid to AIFS according to the student's financial aid disbursement dates. **Students will be in London when this occurs.** Any payments paid in advance will be subtracted from the student's invoice.

***See the AIFS So Cal London Info handout for information on the payment schedule for AIFS fees, 2017 program dates and information about the AIFS transportation package.

REGISTRATION FOR CLASSES

London course registration instructions will be sent to all students who have submitted an AIFS Semester in London application and deposit. **Be sure the email address you list on your application is one you check regularly.**

WITHDRAWING FROM PROGRAM AND REFUNDS

See the AIFS Refund Policy on the student portal. \$150 of the deposit is non-refundable; after June 9, the entire deposit is non-refundable. To withdraw send an email to Patty Cardenas with your withdrawal notification (see email address below).

LONDON ORIENTATION

SATURDAY Aug. 5, 2017 10:00 – 12:00	London mandatory STUDENT ORIENTATION will be held at Citrus College in the Center for Innovation, Rm. 159 (CI 159), for all students participating in the program. London instructors and AIFS student services representatives will attend. Family members are welcome.
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CITRUS COLLEGE CONTACTS: 1000 W. Foothill Blvd., Glendora, CA 91741

John Morris-Study Abroad Specialist (626) 914-8560 studyabroad@citruscollege.edu
Cathy Napoli-Admissions and Records Coordinator (626) 914-8512 cnapoli@citruscollege.edu
Julie Martinez-Financial Aid Advisor (626) 914-8592 jmartinez@citruscollege.edu
Cristina G. De La Torre-Financial Aid Advisor (626) 914-8592 cgdelatorre@citruscollege.edu

AMERICAN INSTITUTE FOR FOREIGN STUDY (AIFS) CONTACTS:

One High Ridge Park, Stamford, CT 06905

Patty Cardenas – Registrar/Program Accounting (withdrawals, refunds, financial aid, payment processing) (800) 727-2437 X5078 pcardenas@aifs.com

Karen Winslow – Systems Program Coordinator (housing questions, flight questions, general program questions) (800) 727-2437 X5089 kwinslow@aifs.com