

# ***CITRUS COLLEGE***

## SEMESTER IN SALAMANCA, SPAIN, SPRING 2016 FINANCIAL AID FACT SHEET

1. Financial aid provided for the Semester in Salamanca, Spain only assists with the cost of the program. Financial aid is limited and awards are likely to include student loans. Information regarding student loans will be sent with your award email when your file is complete and financial aid eligibility is determined. Although loans may be listed on your award letter, you must actually apply for the loans to receive them. **Student loans are optional AND MUST BE REPAYED.**
2. All students requesting financial assistance for the Semester in Spain must apply for financial aid by completing the 2015-2016 [Free Application for Federal Student Aid \(FAFSA\)](http://www.fafsa.ed.gov/) at <http://www.fafsa.ed.gov/>. List *Citrus College's school code #001166* under colleges on your application. Submit signatures with your FSA ID (student and parent). Your application will be invalid if they do not receive the proper signatures. It is also advisable for you to print out a copy of your application and confirmation sheet for your personal file.
3. All students applying for financial aid must complete the attached **'Request for Financial Assistance'** form and the **'Student Financial Aid Information Release Form'** and submit it to Citrus College Financial Aid Office **beginning October 1, 2015 until November 13, 2015.**
4. Students who are attempting to receive financial aid must submit all supporting documents requested by the Citrus College Financial Aid Office to complete their file. You **MUST** also submit a spring online [\*\*APPLICATION FOR ADMISSIONS\*\*](#) to Citrus College beginning September 1. The Citrus College Financial Aid Office will send Award emails to students after **all** documents are received and verified.
5. If you are a Cal Grant recipient, it is your responsibility to notify [\*\*CSAC\*\*](#) of the change of schools. Failure to do so may jeopardize your Cal Grant eligibility.
6. Checks for financial aid recipients are **not available** prior to departure. Checks will be sent to the student's U.S.A. address that is listed in Admissions and Records. Disbursement dates are listed on the [\*\*financial aid website\*\*](#). It is the students' responsibility to pay all outstanding debts.
7. **All students' applying for financial aid at Citrus College must adhere to Citrus College's [\*\*Satisfactory Academic Progress \(SAP\) Standards\*\*](#) which includes but is not limited to: completion of less than 72 total units, enrolled in an eligible program, and maintains a cumulative GPA of 2.0 or above.**
8. Any correspondence from the Citrus College Financial Aid Office must be responded to immediately to insure prompt completion of files. The Financial Aid Staff at Citrus College can answer any questions about the financial aid process. Call (626) 914-8592 for assistance.

**CITRUS COLLEGE**

**Financial Aid Office / Semester Abroad Program**

1000 W. Foothill Blvd.  
Glendora, CA 91741-1899  
(626) 914-8592

**SEMESTER IN SALAMANCA, SPAIN, SPRING 2016**

**Request for Financial Assistance**

Student Name: \_\_\_\_\_ Citrus ID: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Phone #: \_\_\_\_\_

College you are currently attending: \_\_\_\_\_

Have you completed the Free Application for Federal Student Aid (FAFSA) for the 2015-2016 school year?

YES: \_\_\_\_\_ NO: \_\_\_\_\_

If you answer 'NO', go on-line to "www.fafsa.ed.gov" to file an application immediately. If you answered 'YES', did you list Citrus College on your FAFSA? (Citrus College School code is #001166). If Citrus College is not listed on your FAFSA application, we will not be able to process your financial aid.

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

**RETURN THIS FORM TO:**

**CITRUS COLLEGE - FINANCIAL AID OFFICE, ATTN: SEMESTER ABROAD**

**Beginning October 1, 2015 until November 13, 2015**

**CITRUS COLLEGE**

*1000 West Foothill Blvd.*

*Glendora, CA 91741*

*(626) 914-8592*

***STUDENT FINANCIAL AID INFORMATION RELEASE FORM  
(FERPA FORM)***

**STUDENT AUTHORIZATION FOR RELEASE OF INFORMATION**

I hereby authorize Citrus College Financial Aid Office to release any financial aid award information to:

AIFS-American Institute for Foreign Studies  
River Plaza  
9 West Broad Street  
Stamford, CT 06902-3788

**AND**

\_\_\_\_\_  
Name of person handling affairs in the U.S. for student.

\_\_\_\_\_  
Relationship to student.

\_\_\_\_\_  
Printed Name of Student

\_\_\_\_\_  
Citrus ID Number

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

*THIS IS A REQUIRED DOCUMENT FOR FINANCIAL AID THEREFORE*

**PLEASE COMPLETE AND RETURN THIS FORM TO:**

**CITRUS COLLEGE FINANCIAL AID OFFICE**

**ATTN: SEMESTER ABROAD**

**1000 West Foothill Boulevard**

**Glendora, CA 91741**

**Beginning October 1, 2015 until November 13, 2015**

**INFORMATION WILL NOT BE RELEASED WITHOUT THIS DOCUMENT ON FILE**

**SEMESTER ABROAD**  
**FINANCIAL AID RECIPIENTS**  
FALL SEMESTER-LONDON / SPRING SEMESTER-SALAMANCA

**Please note, all financial aid disbursements are sent directly to the student's home address listed in the admissions and records office in the United States.**

All communication from the financial aid office will be sent via your Citrus College email account.

Financial aid is to supplement the cost of the program. There will be fees that you will have to pay before you leave for Spain. It is the student's responsibility to insure that the financial aid and/or loan checks be properly deposited and final payments issued to "AIFS" according to your agreement.

It is advisable to have someone, whom you can trust and who is responsible, to manage your affairs in the United States while you are in London or Spain. This person should be able to deposit your check(s) into your account. You can add this person on to your checking account or legally give them limited power of attorney.

**IT IS YOUR RESPONSIBILITY TO**  
**MAKE THESE ARRANGEMENTS!**

For disbursement information see the [financial aid website](#).