

The Writing Café

Writing Consultant and Student Responsibilities and Expectations

Writing Consultant Responsibilities and Expectations
<i>Writing Café Consultants Will:</i>
Be friendly and patient
Be good listeners
Serve as engaged readers
Model strong writing skills
Be open-minded regarding content of papers
Make recommendations for future support (general tutoring, handouts, workshops)
Ask questions for clarification and to check a student's understanding
Expect students to have specific questions to address
NOT offer an opinion about the grade of any student work

Student Responsibilities and Expectations
<i>Students Will:</i>
Arrive on time for their appointment if made in advance
Come prepared with either the assignment instructions or a draft and specific questions
Be willing to actively participate in the writing consultation session
Come for an appointment with sufficient time before a due date
Take responsibility for their own work—ultimately students must earn their grade
NOT expect the Writing Consultant to act as their editor/proofreader
NOT expect to write an entire draft of their paper during the 30 minute session