



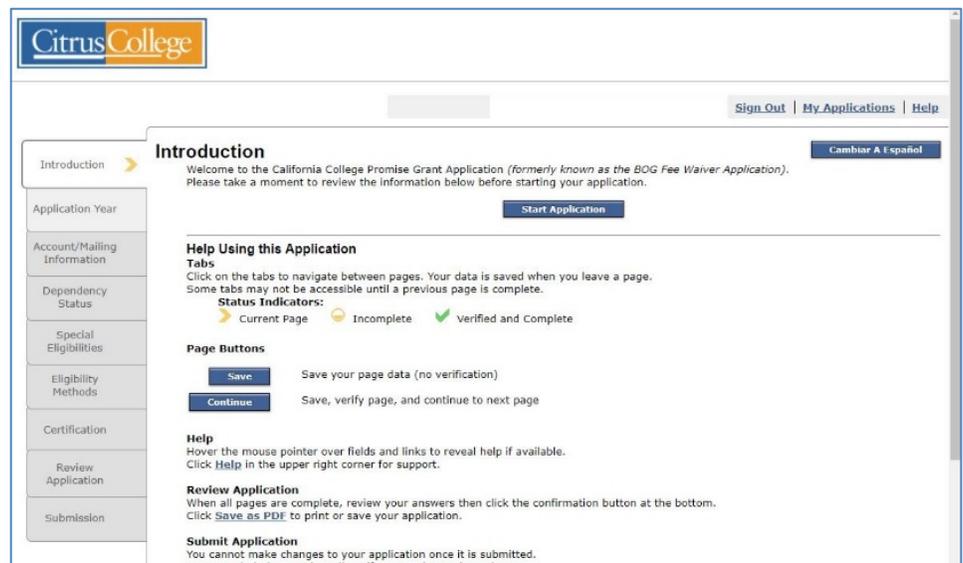
CITRUS COMMUNITY COLLEGE DISTRICT 1000 W. Foothill Blvd., Glendora, CA 91741-1899

Technology and Computer Services (TeCS) Update

April 2018

California College Promise Grant Application (formerly BOG Waiver) is now online

Thanks to a collaboration between TeCS and the Financial Aid Office, current and prospective students are now able to apply for the California College Promise Grant via an on-line form. Application data entered through this form is automatically loaded into our Banner system on a nightly basis, streamlining the awarding process. A link to the application is available on the my.citruscollege.edu portal and can also be found on the [California College Promise Grant page](#). This grant was



previously known as the Board of Governor's Fee Waiver (BOGW), and pays the enrollment fees and waives a portion of the health fees for students who qualify. Last year, approximately 11,000 Citrus College students received this grant.

Programming for Multiple Measures and AB 705

TeCS programming staff spent several weeks last month programming our systems to accommodate the new requirements of Assembly Bill 705. In order to comply with this mandate, Citrus College significantly changed the prerequisite requirements for Math and English courses. For English placement, both the applicant's self-reported GPA and test score are considered together to provide placement in the appropriate English course. When a student takes a placement exam for math, the student's test score, student's self-reported GPA and last math class successfully passed in high school are all considered together to provide placement in the appropriate math class – 132 possible combinations! This required a significant programming effort by TeCS.

GPA	1 Pre-Alg	2 Alg I	3 IM1	4 IM2	5 Geom	6 Alg II	7 IM3	8 Stats	9 IM4	10 Trig	11 Pre-Cal	12 Calc	GPA
Below 1.0	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	Below 1.0
>=1.0 and <2.0	2010	2010	2010	2010	2010	2015	2015	2015	2015	2015	2015	2015	>=1.0 and <2.0
>=2.0 and <2.2	2010	2010	2010	2015	2015	2015	2015	2015	2020	2020	2020	2020	>=2.0 and <2.2
>=2.2 and <2.4	2010	2015	2015	2015	2015	2020	2020	2020	2020	2020	2020	2020	>=2.2 and <2.4
>=2.4 and <2.6	2010	2015	2015	2015	2015	2020	2020	2020	2020	2020	2030	2030	>=2.4 and <2.6
>=2.6 and <2.8	2015	2015	2015	2020	2020	2020	2020	2020	2020	2020	2030	2030	>=2.6 and <2.8
>=2.8 and <3.0	2015	2020	2020	2020	2020	2020	2020	2020	2020	2030	2030	2030	>=2.8 and <3.0
>=3.0 and <3.2	2015	2020	2020	2020	2020	2020	2020	2020	2030	2030	2040	2040	>=3.0 and <3.2
>=3.2 and <3.4	2015	2020	2020	2020	2020	2030	2030	2030	2030	2030	2050	2050	>=3.2 and <3.4
>=3.4 and <3.6	2015	2020	2020	2020	2020	2030	2030	2030	2040	2040	2050	2050	>=3.4 and <3.6
>=3.6	2015	2020	2020	2020	2020	2030	2030	2030	2050	2050	2050	2050	>=3.6
1-Pre-Algebra or lower	2-Algebra I		3-Integrated Math 1			4-Integrated Math 2			5-Geometry		6-Algebra II		
7-Integrated Math 3	8-Statistics		9-Integrated Math 4			10-Trigonometry			11-Pre-Calculus		12-Calculus or higher		

Assessment testing for Fall 2018 began Wednesday, March 7 and continued throughout the month. As results came in, TeCS worked to add additional parameters and adjust the programming to ensure that student's placements were accurate. We appreciate the patience of outreach staff and counseling faculty who closely monitored the results.

Smartsheet Training

On March 30 and April 5, TeCS provided training sessions for staff on Smartsheet. Smartsheet is a tool that has been used over the past year to manage projects in TeCS, and has also proven effective for supporting several on-line forms. The Bulk Email Request Form is just one of several forms used to collect information on-line from faculty and staff.

We are looking forward to seeing how other departments can leverage this powerful tool to automate and streamline some of their manual processes.



Welcome Mike Maliglig



Mike Maliglig joined TeCS on March 26 as a Database Administrator. Mike has a wealth of experience as both a UNIX System Administrator and an Oracle Database Administrator (DBA). His past career includes work at McDonnell Douglas and 23 years at Experian Credit Services working on Oracle Database versions 7i through 12c. He most recently worked at EmployBridge as a Lead Oracle DBA.

Mike's family life includes his mother and two daughters, Jessica and Melanie, and he recently became a grandfather to 7-month old Logan. Mike bowls in a league on Friday nights and occasionally rides his Harley on weekends. We're excited to have another experienced staff member on the team. Welcome, Mike!

Portal, Website and Mobile App Flyer

With the recent redesign of the Citrus College Website, the implementation of the my.citruscollege.edu portal and the enhancements to the Citrus Mobile App, TeCS was asked to provide a poster or flyer that could be used to help educate faculty, staff and students on how to access and use our technology.

Thanks to the terrific work of Citrus College Graphic Designer Genaro Gascon, we now have flyer that you can print and distribute to explain the benefits and special features of each system.

[Click here to check out the flyer.](#)



Security Matters

You may be planning a trip during spring break or the summer months. Unfortunately, traveling with devices can mean increased risks for keeping your personal data private as well as the potential for device theft.

Protect your tech and data when traveling:

Travel only with the data that you need; look at reducing the amount of digital information that you take with you. This may mean leaving some of your devices at home, using temporary devices, removing personal data from your devices, or shifting your data to a secure cloud service. Authorities or criminals can't search what you don't have.

You may decide that inconvenience overrides risk and travel with electronic devices anyway. If this is the case, focus on protecting the information that you take with you. One of the best ways to do this is to use encryption. Make sure to fully encrypt your device and make a full backup of the data that you leave at home.

Get your device travel ready:

- Change your passwords or passphrases before you go. Consider using a password manager if you don't use one already.
- Set up multifactor authentication for your accounts whenever possible for an additional layer of security.
- Delete apps you no longer use.
- Update any software, including antivirus protection, to make sure you are running the most secure version available.
- Turn off Wi-Fi and Bluetooth to avoid automatic connections.
- Turn on "Find My [Device Name]" tracking and/or remote wiping options in case it is lost or stolen.
- Charge your devices before you go.
- Stay informed of TSA regulations and be sure to check with the State Department's website for any travel alerts or warnings concerning the specific countries you plan to visit, including any tech restrictions.
- Clear your devices of any content that may be considered illegal or questionable in other countries, and verify whether the location you are traveling to has restrictions on encrypted digital content.
- Don't overlook low-tech solutions:
 - Tape over the camera of your laptop or mobile device for privacy.
 - Use a privacy screen on your laptop to avoid people "shoulder surfing" for personal information.
 - Physically lock your devices and keep them on you whenever possible, or use a hotel safe.
 - Label all devices in case they get left behind!

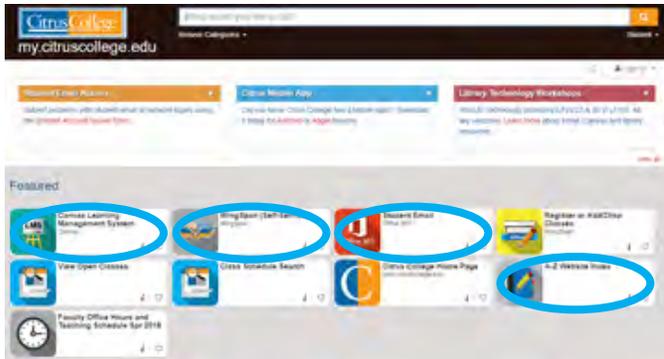
These guidelines are not foolproof, but security experts say every additional measure taken can help reduce the chances of cyber theft.

Monthly Content for Security Matters is courtesy of the [EDUCAUSE Campus Security Awareness Campaign](#)

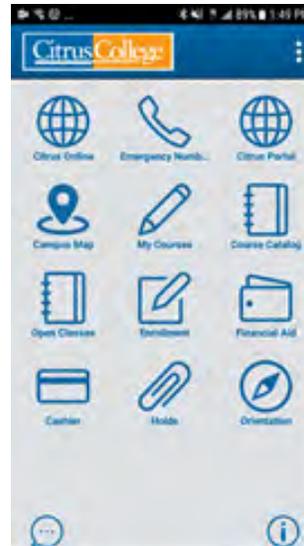
Enjoy

Citrus College

the Citrus College portal,
website and mobile app now!



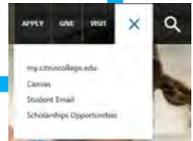
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