



MEMO

CITRUS COMMUNITY COLLEGE DISTRICT
Superintendent/President's Office
Office of Institutional Research
1000 W. Foothill Blvd., Glendora, CA 91741-1899

Date: May 23, 2007

To: Individuals interested in Citrus College Strategic Planning

From: Michael J. Viera, Ph.D., Superintendent/President
Lan Hao, Ph.D., Director of Institutional Research

Subject: Follow-Up conversation after May 1 all-campus retreat

Thank you again for participating in the May 1 strategic planning convention at the 700 Huntington in Monrovia. At the retreat, you indicated that you wanted to be kept informed of the progress of the strategic planning process at Citrus College.

As a follow-up to the strategic planning retreat, a meeting was held on Friday, May 18th. At least one representative from each table came and met with us and Academic Senate president, Roberta Eisel (see the attendance list at the end of the memo). At the meeting, the evaluation results from the May 1st event were distributed with the transcribed notes from the "Strategic Planning worksheet" board that every table worked on.

The follow-up dialogue provided a chance for the participants to clarify their notes on the worksheet, and to add important comments from the table if they didn't get enough time to speak on May 1st. The following issues were again brought up:

1. Understanding the budget: Communication and decision-making
2. Student Learning Outcomes and program review: providing training on SLO on campus and integrating SLO's with program review
3. Communication: campus-wide and collaboration between departments
4. The need for making staff evaluation a more meaningful process
5. Meeting the needs of the community through outreach activities

With this message, we are attaching the following files:

1. The transcribed notes from the "Strategic Planning worksheet" board that every table worked on. The bullets below each table indicate additional comments from the May 18th meeting. These are unapproved notes; if you attended the May 18th meeting, and think we may have missed anything or if there is anything unclear,

please do let us know. The representative from each table is also listed by the theme of the table.

2. Evaluation results for May 1 retreat.
3. A PowerPoint presentation regarding the current budget situation at Citrus College, which was presented by Carol Horton, Vice President for Physical and Business Services, to the Board of Trustees on May 15th.

For more information on Citrus' strategic planning, please visit:

<http://www.citruscollege.edu/apps/Pub.asp?Q=1958>

Participants at the May 18th meeting

Table #1: Jim Shannon

Table #2: Charity Fonoimoana

Table #3: Linda Welz

Table #4: Dave Brown

Table #5: Kay Nguyen

Table #6: Jim Lancaster, and
Martha McDonald

Table #7: Greg Hinrichsen, and
Kathy Bakhit

Table #8: Maia Cunningham

Table #9: Eric Magallon

Others: Michael Viera, Roberta Eisel, and Lan Hao

MJV:

LH: