DO YOU NEED MONEY FOR COLLEGE?
IT’S NOT TOO LATE TO APPLY FOR FINANCIAL AID

It’s easier than you think and our staff is ready to assist you with the process.

The Board of Governors Fee Waiver is available to pay for your enrollment fee and campus service fee. Grants, scholarships and loans are also available to assist with books, supplies, transportation and other college related expenses.

Eligibility criteria changes each year, so even if you weren’t eligible in the past, you may be eligible now.

<table>
<thead>
<tr>
<th>Family Size</th>
<th>2010 Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$16,245</td>
</tr>
<tr>
<td>2</td>
<td>$21,855</td>
</tr>
<tr>
<td>3</td>
<td>$27,465</td>
</tr>
<tr>
<td>4</td>
<td>$33,075</td>
</tr>
<tr>
<td>5</td>
<td>$38,685</td>
</tr>
<tr>
<td>6</td>
<td>$44,295</td>
</tr>
<tr>
<td>7</td>
<td>$49,905</td>
</tr>
<tr>
<td>8</td>
<td>$55,515</td>
</tr>
<tr>
<td>Each Additional Family Member</td>
<td>$5,610</td>
</tr>
</tbody>
</table>

These standards are based upon the federal poverty guidelines as published each year by the U.S. Department of Health and Human Services. Under Title 5 of the California Code of Regulations, the income standards for the BOGFW program equal 150% of the federal poverty guidelines for the base year.

These standards are for the 2011-12 academic year and are to be used to determine BOGFW-B eligibility EFFECTIVE July 1, 2011.
Four Easy Steps to Receiving Financial Aid
STUDENTS MUST REAPPLY FOR EACH ACADEMIC YEAR

Step 1. Apply: Submit the FAFSA application online at www.fafsa.gov. Once this process has been completed, students will receive a “Document Tracking e-mail” from the Financial Aid Office. This will notify the student of the required documents that must be submitted in order to complete the financial aid process.

Step 2. Follow Up: Submit all required documentation in a timely manner, this will allow the financial aid office to review the information and process it accordingly. This step may take some time to complete, which is why it is important to submit the documents early and be patient while we complete the process.

Step 3. Review: Once a student’s file has been completed by the Financial Aid Office, the student will receive their “Award Notification” e-mail. This will inform the student of what their financial aid award will consist of for the academic year. Review this e-mail; if there are any questions regarding the information in this e-mail, feel free to contact the Financial Aid Office.

Step 4. Disbursement: Now that the student has received their electronic "Award Notification," the final step is receiving the financial aid disbursement. Students will receive their financial aid grants by mail in the form of a refund check. For students that have completed the financial aid process and have received their "Award Notification" before the semester begins, they will have their Pell Grant award available in the bookstore during the first week of classes. This may be used to purchase books and other materials. The remainder will be sent out in the first refund disbursement.

Important Reminders
- Students must activate their Citrus College e-mail account, all communication between the college and the student will be done electronically.
- Students must refer to the website for disbursement dates and information.
- The FAFSA application must be renewed each year. The application is available online on January 1 of every year.
- Students need to make sure that their personal information and mailing address are correct with Admissions and Records.
2011-2012 Terms of Offer

In accepting an offer of financial aid, you acknowledge responsibility for understanding and complying with all the laws, regulations and rules that govern the various financial aid programs. The TERMS OF OFFER is an official agreement between you and the Financial Aid Office and is in force throughout the term of the award. Failure to comply with all of the laws, regulations and rules, may result in cancellation or an adjustment of the award and may require repayment of part or all funds disbursed to you. The TERMS OF OFFER is subject to change without prior notice due to the various laws, regulations, and rules that change frequently. The following general requirements apply to all financial aid programs:

1. **Availability of Funds:** All awards are made on condition that funds are available. In the event that the state or federal governments reduce or eliminate funds, the Financial Aid Office will reduce and/or cancel your award.

2. **Change in Information:** Any change in your legal name, address, social security number or telephone number must be immediately reported to the Admissions and Records Office AND the Financial Aid Office.

3. **Enrollment, Change in Enrollment Status, Late Starting Classes, Withdrawal:** Financial aid is based on full-time status and offered on the condition that you are enrolled and attending courses at this college. In order to receive a full-time award, you must enroll in and maintain a minimum of twelve units throughout the semester. **You will receive an award for three-quarter time status if you enroll in and maintain 9 to 11.5 units. Half-time status is 6 to 8.5 units. Less than half-time payments are based on 0.5 to 5.5 units.**
   - Late-Starting/Short-Term Classes will not be counted towards your enrollment status until the class actually starts. As a result, your disbursement will be reduced or delayed until the actual class begins.
   - A change in enrollment status during a semester may change or cancel your award. Should you withdraw, your remaining financial aid award will be cancelled. Students will not be notified if changes occur.
   - Return of Title IV Funds (R2T4 – Withdrawing From School: Any student who receives financial aid and withdraws from ALL classes prior to completing 60% of the semester/program and/or courses will be required to repay a portion of all federal financial aid received. CONTACT THE FINANCIAL AID OFFICE BEFORE WITHDRAWING FROM ALL COURSES. (See Return of Title IV Policy at www.citruscollege.edu/stdntsrv/finaid).

4. **Satisfactory Academic Progress:** By accepting financial aid, you have read and understand the Financial Aid Office Satisfactory Academic Progress (SAP) Standards. See SAP Policy at www.citruscollege.edu/stdntsrv/finaid. **Note:** SAP standards are subject to change without notification.

5. **Over-awards:** Regardless of the reason, any funds received in excess of the amount that the student is entitled to must be repaid by the student.

6. **Financial Holds:** Any student who has an outstanding financial balance at the college is subject to have his/her financial aid check held and/or delayed until satisfactory payment arrangements have been made.
California Community Colleges 2011-2012 Board of Governors Fee Waiver Application

This is an application to have your ENROLLMENT FEES WAIVED. This FEE WAIVER is for California residents only. If you need money to help with books, supplies, food, rent, transportation and other costs, please complete a FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA) immediately. Contact the Financial Aid Office for more information. The FAFSA is available at www.fafsa.ed.gov or at the Financial Aid Office.

Note: Students who are exempt from paying nonresident tuition under Education Code Section 68130.5 (AB 540) are NOT California residents. If you are NOT a California resident, you are not eligible for a fee waiver. Do not complete this application. You may apply for financial aid by completing the FAFSA.

Name: ___________________________ Student ID #: ___________________________

Last First Middle Initial

Email (if available): ___________________________

Telephone Number: (_____) ________________________

Home Address: ___________________________

Date of Birth: _______ / _______ / _______

Street City Zip Code

Has the Admissions or Registrar's Office determined that you are a California resident? □ Yes □ No

IMPLEMENTATION OF THE CALIFORNIA DOMESTIC PARTNER RIGHTS AND RESPONSIBILITIES ACT

The California Domestic Partner Rights and Responsibilities Act extends new rights, benefits, responsibilities and obligations to individuals in domestic partnerships registered with the California Secretary of State under Section 297 of the Family Code. If you are in a Registered Domestic Partnership (RDP), you will be treated as an Independent married student to determine eligibility for this Enrollment Fee Waiver and will need to provide income and household information for your domestic partner. If you are a dependent student and your parent is in a Registered Domestic Partnership, you will be treated the same as a student with married parents and income and household information will be required for the parent's domestic partner.

Note: These provisions apply to state student financial aid ONLY, and not to federal student financial aid.

Are you or your parent in a Registered Domestic Partnership with the California Secretary of State under Section 297 of the Family Code? (Answer “Yes” if you or your parent are separated from a Registered Domestic Partner but have NOT FILED a Notice of Termination of Domestic Partnership with the California Secretary of State’s Office.) □ Yes □ No

If you answered “Yes” to the question above treat the Registered Domestic Partner as a spouse. You are required to include your domestic partner’s income and household information or your parent’s domestic partner’s income and household information in Questions 4, 11, 12, 13, 14, 15, 16, 17.

Student Marital Status: □ Single □ Married □ Divorced □ Separated □ Widowed □ Registered Domestic Partnership

DEPENDENCY STATUS

The questions below will determine whether you are considered a Dependent student or Independent student for fee waiver eligibility and whether parental information is needed. If you answer “Yes” to ANY of the questions 1-10 below, you will be considered an INDEPENDENT student. If you answer “No” to all questions, you will be considered a Dependent student thereby reporting parental information and should continue with Question 11.

1. Were you born before January 1, 1988? (If “Yes,” skip to question 13) □ Yes □ No

2. As of today, are you married or in a Registered Domestic Partnership (RDP)? (Answer “Yes” if you are separated but not divorced or have not filed a termination notice to dissolve partnership. If you answer “Yes,” skip to question 13) □ Yes □ No

3. Are you a veteran of the U.S. Armed Forces or currently serving on active duty for purposes other than training? (If “Yes,” skip to question 13) □ Yes □ No

4. Do you have children who will receive more than half of their support from you between July 1, 2011-June 30, 2012, or other dependents who live with you (other than your children or spouse/RDP) who receive more than half of their support from you, now and through June 30, 2012? (If “Yes,” skip to question 13) □ Yes □ No

5. At any time since you turned age 13, were both your parents deceased, were you in foster care, or were you a dependent of a court? (If “Yes,” skip to question 13) □ Yes □ No

6. Are you or were you an emancipated minor as determined by a court in your state of legal residence? (If “Yes,” skip to question 13) □ Yes □ No
DEPENDENCY STATUS (Continued)

7. Are you or were you in legal guardianship as determined by a court in your state of legal residence? (If “Yes,” skip to question 13)
   □ Yes □ No

8. At any time on or after July 1, 2010, did your high school or school district homeless liaison determine that you were an unaccompanied youth who was homeless? (If “Yes,” skip to question 13)
   □ Yes □ No

9. At any time on or after July 1, 2010, did the director of an emergency shelter or transitional housing program funded by the U.S. Department of Housing and Urban Development determine that you were an unaccompanied youth who was homeless? (If “Yes,” skip to question 13)
   □ Yes □ No

10. At any time on or after July 1, 2010, did the director of a runaway or homeless youth basic center or transitional living program determine that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless? (If “Yes,” skip to question 13)
    □ Yes □ No

If you answered "Yes" to any of the questions 1 - 10, you are considered an INDEPENDENT student for enrollment fee waiver purposes and must provide income and household information about yourself (and your spouse or RDP if applicable). Skip to Question #13.

If you answered "No" to all questions 1 - 10, complete the following questions:

11. If your parent(s) or his/her RDP filed or will file a 2010 U.S. Income Tax Return, were you, or will you be claimed on their tax return as an exemption by either or both of your parents?
    □ Will Not File □ Yes □ No

12. Do you live with one or both of your parent(s) and/or his/her RDP?
    □ Yes □ No

If you answered "No" to questions 1 - 10 and "Yes" to either question 11 or 12, you must provide income and household information about your PARENT(S)/RDP. Please answer questions for a DEPENDENT student in the sections that follow.

If you answered "No" or "Parent(s) will not file" to question 11, and "No" to question 12, you are a dependent student for all student aid except this enrollment fee waiver. You may answer questions as an INDEPENDENT student on the rest of this application, but please try to get your PARENT information and file a FAFSA so you may be considered for other student aid. You cannot get other student aid without your parent(s’) information.

METHOD A ENROLLMENT FEE WAIVER

13. Are you (the student ONLY) currently receiving monthly cash assistance for yourself or any dependents from:
   - TANF/CalWORKs?
     □ Yes □ No
   - SSI/SSP (Supplemental Security Income/State Supplemental Program)?
     □ Yes □ No
   - General Assistance?
     □ Yes □ No

14. If you are a dependent student, are your parent(s)/RDP receiving monthly cash assistance from TANF/CalWORKs or SSI/SSP as a primary source of income?
    □ Yes □ No

If you answered "Yes" to question 13 or 14 you are eligible for an ENROLLMENT FEE WAIVER. Sign the Certification at the end of this form. You are required to show current proof of benefits. Complete a FAFSA to be eligible for other financial aid opportunities.
METHOD B ENROLLMENT FEE WAIVER

15. **DEPENDENT STUDENT:** How many persons are in your parent(s)/RDP household? (Include yourself, your parent(s)/RDP, and anyone who lives with your parent(s)/RDP and receives more than 50% of their support from your parents/RDP, now and through June 30, 2012.) ______

16. **INDEPENDENT STUDENT:** How many persons are in your household? (Include yourself, your spouse/RDP, and anyone who lives with you and receives more than 50% of their support from you, now and through June 30, 2012.) ______

17. 2010 Income Information

(Dependent students should not include their income information for Q 17 a and b below.)

a. Adjusted Gross Income (If 2010 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 37; 1040A, line 21; 1040EZ, line 4).

b. All other income (Include ALL money received in 2010 that is not included in line (a) above (such as disability, child support, military living allowance, Workman's Compensation, untaxed pensions).

<table>
<thead>
<tr>
<th>TOTAL Income for 2010 (Sum of a + b)</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEPENDENT STUDENT: PARENT(S)/ RDP INCOME ONLY</td>
</tr>
<tr>
<td>$__________</td>
</tr>
</tbody>
</table>

The Financial Aid Office will review your income and let you know if you qualify for an ENROLLMENT FEE WAIVER under Method B. If you do not qualify using this simple method, you should file a FAFSA.

SPECIAL CLASSIFICATIONS ENROLLMENT FEE WAIVERS

18. Do you have certification from the CA Department of Veterans Affairs that you are eligible for a dependent's fee waiver?

- [ ] Yes  [ ] No

Submit certification.

19. Do you have certification from the National Guard Adjutant General that you are eligible for a dependent's fee waiver?

- [ ] Yes  [ ] No

Submit certification.

20. Are you eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient?

- [ ] Yes  [ ] No

Submit documentation from the Department of Veterans Affairs.

21. Are you eligible as a dependent of a victim of the September 11, 2001, terrorist attack?

- [ ] Yes  [ ] No

Submit documentation from the CA Victim Compensation and Government Claims Board.

22. Are you eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty?

- [ ] Yes  [ ] No

Submit documentation from the public agency employer of record.

If you answered "Yes" to any of the questions from 18-22, you are eligible for an ENROLLMENT FEE WAIVER and perhaps other fee waivers or adjustments. Sign the Certification below. Contact the Financial Aid Office if you have questions.
CERTIFICATION FOR ALL APPLICANTS: READ THIS STATEMENT AND SIGN BELOW

I hereby swear or affirm, under penalty of perjury, that all information on this form is true and complete to the best of my knowledge. If asked by an authorized official, I agree to provide proof of this information, which may include a copy of my and my spouse/registered domestic partner and/or my parent’s/registered domestic partner’s 2010 U.S. Income Tax Return(s). I also realize that any false statement or failure to give proof when asked may be cause for the denial, reduction, withdrawal, and/or repayment of my waiver. I authorize release of information regarding this application between the college, the college district, and the Chancellor’s Office of the California Community Colleges.

I understand the following information (please check each box):

☐ Federal and state financial aid programs are available to help with college costs (including enrollment fees, books & supplies, transportation and room and board expenses). By completing the FAFSA, additional financial assistance may be available in the form of Pell and other grants, work-study and other aid.

☐ I may apply for and receive financial assistance if I am enrolled, either full time or part time, in an eligible program of study (certificate, associate degree or transfer).

☐ Financial aid program information and application assistance is available in the college financial aid office.

Applicant’s Signature ___________________________ Date __________ Parent Signature (Dependent Students Only) ___________________________ Date __________

CALIFORNIA INFORMATION PRIVACY ACT

State and federal laws protect an individual’s right to privacy regarding information pertaining to oneself. The California Information Practices Act of 1977 requires the following information be provided to financial aid applicants who are asked to supply information about themselves. The principal purpose for requesting information on this form is to determine your eligibility for financial aid. The Chancellor’s Office policy and the policy of the community college to which you are applying for aid authorize maintenance of this information. Failure to provide such information will delay and may even prevent your receipt of financial assistance. This form’s information may be transmitted to other state agencies and the federal government if required by law. Individuals have the right of access to records established from information furnished on this form as it pertains to them.

The officials responsible for maintaining the information contained on this form are the financial aid administrators at the institutions to which you are applying for financial aid. The SSN may be used to verify your identity under record keeping systems established prior to January 1, 1975. If your college requires you to provide an SSN and you have questions, you should ask the financial aid officer at your college for further information. The Chancellor’s Office and the California community colleges, in compliance with federal and state laws, do not discriminate on the basis of race, religion, color, national origin, gender, age, disability, medical condition, sexual orientation, domestic partnership or any other legally protected basis. Inquiries regarding these policies may be directed to the financial aid office of the college to which you are applying.

FOR OFFICE USE ONLY

☐ BOGFW-A
☐ TANF/CalWORKs
☐ GA
☐ SSI/SSP

☐ BOGFW-B

☐ BOGFW-C

☐ Special Classification
☐ Veteran
☐ National Guard Dependent
☐ Medal of Honor
☐ 9/11 Dependent
☐ Dep. of deceased law enforcement/fire personnel

☐ National Guard Dependent

☐ RDP
☐ Student
☐ Parent
☐ Student is not eligible

Comments: ____________________________________________

Certified by: __________________________________________ Date: ____________________________