



Extended Opportunity Programs & Services  
Mutual Responsibility Contract

Name \*

First Name

Initial  
(optional)

Last Name

Student ID \*

Email \*

Semester you are applying for services: \*

Citrus College EOP&S provides the following services to eligible students:

Academic, career and personal counseling  
Community resource referrals  
University fee waivers

Grants and gas cards  
Priority registration  
Book services

Tutoring  
Peer advising  
Workshops

Please carefully read each sentence before checking the box. I understand and agree to fulfill my responsibilities of this Mutual Responsibility Contract by the deadline dates set by EOP&S each semester. This includes: \*

- First Contact: I will complete a meeting with an EOP&S counselor at the beginning of each semester where my Student Educational Plan will be developed or updated to ensure progress towards my educational goal.
- Progress Report (2nd Contact): I will complete and submit a mid-term Progress Report each semester that includes tentative grades for each class I am enrolled in. I understand this is a tool to help improve my academic performance and not a punitive process utilized to remove me from the program.
- Exit Interview (3rd Contact): I will complete a meeting with an EOP&S counselor during the second half of the semester to discuss my academic progress and review my EOP&S eligibility status for the following semester.
- I will demonstrate satisfactory academic progress by achieving a cumulative grade point average of 2.0 or better.
- I understand that if I do not complete all required contacts in any given term, my book services will be reduced in the subsequent term.
- I will follow my Student Educational Plan and will consult with an EOP&S counselor prior to making any changes.
- I will inform EOP&S of changes to my class schedule (dropping below 12 units or officially withdrawing from the semester at any point).
- I will notify EOP&S directly of any changes to my contact number or address.
- I will follow the "Standards of Conduct" as detailed in the Citrus College Catalog.
- I understand that as long as I remain in good standing, I may continue in EOP&S until: a) I reach a maximum of 6 consecutive semesters (excluding summer or winter); b) I complete 70 units of degree applicable coursework; c) I receive an AA/AS/ADT; OR d) I transfer to another institution (students in approved high unit majors have exceptions to "a-c").
- I understand I will automatically be entered for services each semester that I am eligible to participate in EOP&S unless I notify the office that I no longer wish to participate.

By signing below and submitting this document I understand that failure to fulfill my responsibilities as listed in this contract may result in my dismissal from EOP&S and cancelation of further services or other appropriate action as determined by the EOP&S director or counselor. This agreement is valid until such time that I officially withdraw, graduate, transfer or meet eligibility limitations. Furthermore, I hereby authorize my release of information to EOP&S from the informational resources of the college for the purpose of monitoring my academic progress and program evaluation.