



**eMEMO**

Office of the Superintendent / President  
Geraldine M. Perri, Ph.D.

CITRUS COMMUNITY COLLEGE DISTRICT 1000 W. Foothill Blvd., Glendora, CA 91741-1899

**CORONAVIRUS (COVID-19) RESPONSE UPDATE**

Email to faculty and staff – March 26, 2020 at 12:15 p.m. PT

DATE: March 26, 2020

TO: Citrus College Colleagues

FROM: Geraldine M. Perri, Superintendent/President

RE: Campus Remains Closed and Remote Learning Extended through June 12, 2020:

**Coronavirus (COVID-19) Response Update**

During these unprecedented times of this worldwide pandemic, our goal remains to ensure the health and safety of our college and broader community while continuing to provide our students with an instructional program and support services. As such, many necessary measures and logistical factors have been addressed to allow Citrus College to continue delivering remote instruction and student support services for the remainder of the spring semester (**through June 12, 2020**). Additionally, the college campus will remain closed until further notice. However, those employees deemed essential personnel may be required to access the campus for critical operational functions on a limited basis with prior approval. Further communication regarding the status of spring events, including commencement, will be sent under separate cover.

My thanks to the members of the Board of Trustees for their support during these uncertain times. I extend my gratitude to our constituent group leaders for working with President's Cabinet and me to prepare the college to remain in a remote mode for the remainder of the spring semester. In particular, I would like to thank Mr. Dave Brown, Chief Negotiator, Citrus College Faculty Association (CCFA); Mr. Jorge Cortez, President of the California School Employees Association (CSEA) Chapter 101; and Ms. Linda Chan, President of the Citrus College Adjunct Faculty Federation (CCAFF), for working with Dr. Sammis on Memoranda of Understanding (MOU). Much gratitude to the Academic Senate, led by Ms. Nickawanna Shaw; Management Team, led by Ms. Brenda Fink; and the Supervisory/Confidential Team, led by Mr. Randy Cable, for assisting with the logistical elements of this transition.

Separate memos from members of cabinet will soon be distributed with additional details that impact their respective areas, and I urge you to read these documents carefully. I realize that there are still many questions to be answered. I again ask for your patience as we work through this situation together, and we will be in touch with any new information as it becomes available.

Additionally, Vice Presidents McDonald and Spor will be sending a comprehensive memo to students advising them of this change and providing them with a host of support services to successfully navigate the remainder of the semester in a remote modality.

Student Services and Technology and Computer Services (TeCS), with support from the Citrus College Foundation, are actively working to support students who may have technology needs at this time. The Foundation also plans to launch a fundraising campaign to address the ongoing needs of students. I extend my

thanks to Ms. Chris Garcia and the Citrus College Foundation Board of Directors for their support during this challenging time.

As a reminder, please visit the college's COVID-19 webpage, as it contains useful information and updates regarding our status: [www.citruscollege.edu/covid19](http://www.citruscollege.edu/covid19).

In addition, here is a short list of credible sources for information and assistance:

- State Chancellor's Office:  
<https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Communications-and-Marketing/Novel-Coronavirus>
- State of California COVID-19: <https://covid19.ca.gov>
- Centers for Disease Control and Prevention (CDC):  
<https://www.cdc.gov/coronavirus/2019-nCoV/index.html>
- Los Angeles County: <https://covid19.lacounty.gov> and <https://corona-virus.la>
- Los Angeles County Department of Health: <http://publichealth.lacounty.gov>

I thank each of you for your commitment to our students and to Citrus College. I applaud your flexibility and willingness to embrace this new mode of operation in such a short amount of time. I look forward to seeing you all again, but in the meantime please stay safe and remain healthy.