



Citrus Community College District
1000 W. Foothill Blvd., Glendora, CA 91741

eMEMO

Office of Human Resources
Robert Sammis, J.D.

CORONAVIRUS (COVID-19) EXPOSURE NOTIFICATION

Email to students and employees – April 13, 2022

DATE: April 13, 2022
FROM: Robert Sammis and the COVID-19 Workgroup
RE: COVID-19 Exposure Notification

Dear Citrus College Students and Colleagues,

I am writing to inform you that the college has recently received information about the following three confirmed cases of Coronavirus 2019 (COVID-19). The COVID-19 cases were present in the following location(s):

- 1. Information Services Building – IS 108 – on Tuesday, April 5, 2022 from 2:50 p.m. to 6 p.m.**
- 2. Campus Safety Building (CS) on Tuesday, April 5, 2022 from 8 a.m. to 8:30 a.m.**
- 3. Life Science Building – LS 120 – on Thursday, April 7, 2022 from 9 a.m. to 11 a.m.**
Lecture Hall Building – LH 102 – on Thursday, April 7, 2022 from 11:30 a.m. to 1:30 p.m.
Student Services Building – SS 133 – on Thursday, April 7, 2022 from 2 p.m. to 2:30 p.m.

Those who may have been in the area(s) and had contact have been notified. *No close contacts were identified in connection with the COVID-19 case in the Campus Safety Building or in LS 120.* If you were in the identified area(s) during the date(s) and time(s) indicated and you have not already been contacted by the college, please let me know via email, rsammis@citruscollege.edu, and I will provide you with further instructions.

The following guidelines are offered as precautionary measures:

- Wear a face covering (mask) as currently required by the County of Los Angeles Department of Public Health while indoors regardless of vaccination status.
- Stay home when you are sick. Anyone with symptoms consistent with COVID-19 should remain at home in isolation for a minimum of 10 days plus at least three days after the resolution of fever (without fever-reducing medication) and improvement in other symptoms. District provided COVID-19 sick leave (80 hours) is available to full-time employees in addition to regular sick leave.
- Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use alcohol-based hand sanitizers that contain at least 60% alcohol.
- Cover your coughs and sneezes with a tissue, and then dispose of the tissue and clean your hands immediately. If you do not have a tissue, use your sleeve, not your hands, to cover your coughs and sneezes.
- Limit close contact with people who are sick, and avoid sharing food, drinks or utensils.

- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipes.

Please know that Citrus College is committed to the health and well-being of our students, faculty, staff and broader college community. In addition, here is a short list of credible sources for information:

California Community Colleges Chancellor's Office: <https://cccco.edu/About-Us/Chancellors-Office/Divisions/Communications-and-Marketing/Novel-Coronavirus>

California Coronavirus (COVID-19) Response: <https://covid19.ca.gov>

Centers for Disease Control and Prevention (CDC): <https://cdc.gov/coronavirus>

Los Angeles County Department of Public Health: <http://publichealth.lacounty.gov> and <http://www.publichealth.lacounty.gov/media/Coronavirus/reopening-la.htm>

Sincerely,

Dr. Robert Sammis

Director, Human Resources

Chair, Citrus College COVID-19 Workgroup