How to reset email password if authentication method is not set up

Go to https://my.citruscollege.edu and click on “Student Email”.
Enter your complete student email address and click “Next”.
Click on “Forgot my password” and then click “Sign in”.
From here, make sure your student email address appears in the “User ID:” area. Then, enter the characters that appear on your screen and click “Next”.
Get back into your account

We're sorry

You can't reset your own password because you haven't registered for password reset.

If you can't sign in, you must contact your administrator to reset your password for you. After you can sign in again, register for the officer password resets to make sure that you're able to reset your own password in the future.

Show additional details

Click on “Contact your administrator”.
Please wait 5 minutes, your password will automatically reset to the default password of Cc and your 8 digit date of birth with no spaces or dashes. *Note: you will not receive any email or notification of password reset.