



CENTER FOR TEACHER EXCELLENCE NON-INSTRUCTIONAL ANNUAL PROGRAM REVIEW and PLAN 2012

1. Program Description/Mission:

The Center for Teacher Excellence is a HSI Title V Cooperative grant funded program designed to prepare tomorrow's teachers today through technology.

2. Key functions/goals of this Department/Program:

The program has three key important functions and five activity objectives.

- I. Improving the Education Career Pathway for Students
To improve the education career pathway for students, Citrus College and our grant partner, the University of La Verne will:
 - CC/ULV will establish additional articulation agreements/MOUs for majors with California State Universities, University of California campuses, and private institutions to give students more transfer options.
 - Expand preparation workshops and activities for students to successfully pass the California Basic Education Skills Test (CBEST) and the required California Subject Examination for Teachers (CSET). Failure to pass CBEST will disqualify teacher education students from being accepted into any university teacher preparation program. Failure to pass CSET can prevent liberal studies majors from receiving a bachelor's degree if they are enrolled in a blended program. CC and ULV will implement an aggressive campaign to inform and alert students about these requirements and promote preparation courses/workshops and early testing.
 - Track students who transfer, where, and if/when they complete their bachelor's degree. Both institutions will contract with National Student Clearinghouse annually to access this data.
 - Introduce e-portfolios. CC teacher education students will begin to create their teacher portfolios electronically using the same platform as ULV. When CC students transfer to the ULV teacher education program, they will carry with them their electronic portfolios.
- II. Establishing a Scholastic Technology Literacy Summer Camp for Students
To improve the Education Pathway for Students, Citrus College and the University of La Verne will establish a Scholastic Technology Literacy summer camp focused on technology integration for Teacher Education Program (TEP) students at CC and ULV. The summer technology camps will include:
 - Awareness of the Consequences of a Digital Footprint
 - Tips and Tricks of Article Searching
 - Skype! Take, Video and Share files for free
 - Everybody's Doing it: eBooks

- Copyright Literature, Accessible Images and Music
 - Word: Using Citations for MLA/APA
 - RefWorks: Making Bibliographies in a Snap
 - My EbscoHost: A Whole New Way of Searching
 - E-portfolios: Learning the platform and uploading work history content
- III. Creating an Academy for Faculty Instructional Technology in Course Cohorts
This key function will improve on technology pedagogy for instructional faculty by,
- Create the Academy for Faculty Instructional Technology Training: In partnership with ULV, CC will establish a hub for training in the latest technology, make strategic technology purchases per the grant budget, and provide on-going training, support, and guidance for the faculty cohorts.
 - Develop and offer an instructional technology certificate for faculty members. Modeled after ULV, CC faculty will be certified in course management systems, technology integration, and pedagogical approaches with technology.
 - Create a ULV Technology Content Development Department (TCDD) as part of the Center for Teaching & Learning (CTL). The TCDD will focus its attention on providing media-rich content for teacher education-related courses. The products will be shared with CC faculty cohort learning teams.

The five objectives are:

- I. By September 30, 2016, increase by 60% the number of students in Teacher Education Programs (TEP) over the zero percent 2008 baseline that will overcome technology literacy and integration deficiencies as measured by completion of summer bridge programs.
- II. By September 30, 2016, increase to 30% the number of teacher prep Citrus College Students will complete the Teacher Education Program (TEP) over the 14% 2009-2010 Baseline.
- III. By September 30, 2016, a minimum of 30 faculty members at Citrus College will have completed technology training based on the University of La Verne model that leads to significant course enhancements in technology compared to baseline of zero.
- IV. By September 30, 2016, increase by 10 additional teacher education-related major articulation agreements/MOUs from baseline of 6.
- V. By September 30, 2016, the University of La Verne will improve and enhance instructional technology resources on campus by redesigning courses to include technology rich course content to model best teaching practices in both on ground and hybrid delivery, focusing on transforming 100% of the Liberal Studies Program courses by 2016.

3. Assessment of Outcomes:

<u>Outcome</u>	<u>Assessment</u>	<u>Result</u>	<u>Change</u>
1. The outcome was designed to help students integrate technology for learning and research purposes.	Pre and post test was administered in August of 2012 to 15 students in the CFTE program who attended the summer technology literacy camp.	The results indicated that the majority of the participants understood how to use technology for learning and research. Six months following the summer technology camp the CFTE will conduct a student focus group to further assess the outcome.	Larger sample size. Expand on topics of how to better use technology for learning and research.

4. Recommendations/Next Steps:

	Previous Recommendation	Progress/Persons Responsible	Status	Est. completion
1	No Previous Recommendations to report on.			

	New Recommendation	Progress/Persons Responsible	Status	Est. completion
1	Offer at least two additional training sessions for students on how to better use technology for learning, teaching, and research.	Activity Director, Project Director, and counseling staff	The Activity and Project Director will survey all of the students in the CFTE program to inquire on new technology trends being used in the classroom.	By the end of spring 2013 semester.

5. Resources requested:**Center for Teacher Excellence****Certificated Personnel (FNIC)**

Position	Discuss impact on goals / SLOs	Cost	Priority
N/A			

Classified Personnel

Position	Discuss impact on goals / SLOs	Cost	Priority
Activity Leads (professional expert)	The department is requesting the hire of two Activity Leads. The Activity Leads would assist the Activity Director and Project Director with the implementation of the grant goals, tracking the progress of the completed grant objectives, monitoring the academic progress of the students in the program, and provide overall support to all grant related activities		2

Staff Development (Division)

Item	Discuss impact on goals / SLOs	Cost	Priority
UC Counselor Conference CSU Counselor Conference	Attending the conferences will provide important training for the counselors on up-to-date transfer information.	\$40 each (UC) \$65 each (CSU)	2

Facilities (Facilities)

Describe repairs or modifications needed	Discuss impact on goals / SLOs	Building/ Room	Priority
N/A			

Computers / Software (TeCS)

Item	Discuss impact on goals / SLOs	Cost	Priority
N/A			

Equipment

Item	Discuss impact on goals / SLOs	Cost	Priority
N/A			

Supplies (Division)

Item	Discuss impact on goals / SLOs	Cost	Priority
N/A			