



CENTER FOR TEACHER EXCELLENCE NON-INSTRUCTIONAL ANNUAL PROGRAM REVIEW and PLAN 2013-2014

Committee Members:		
Mala Arthur	Rafael Herrera	Deanna Smedley
Joan Godinez	Lisa Simpson	Claire Stallard
Heather Hendrickson	Eileen Sin	Christine Waugh

1. Program Mission/Description:

Program Mission:

Citrus College delivers high quality instruction to students both within and beyond traditional geographic boundaries. We are dedicated to fostering a diverse educational community and learning environment by providing an open and welcoming culture that supports successful completion of transfer, career/technical education, and basic skills development. We demonstrate our commitment to academic excellence and student success by continuously assessing student learning and institutional effectiveness.

Program Description:

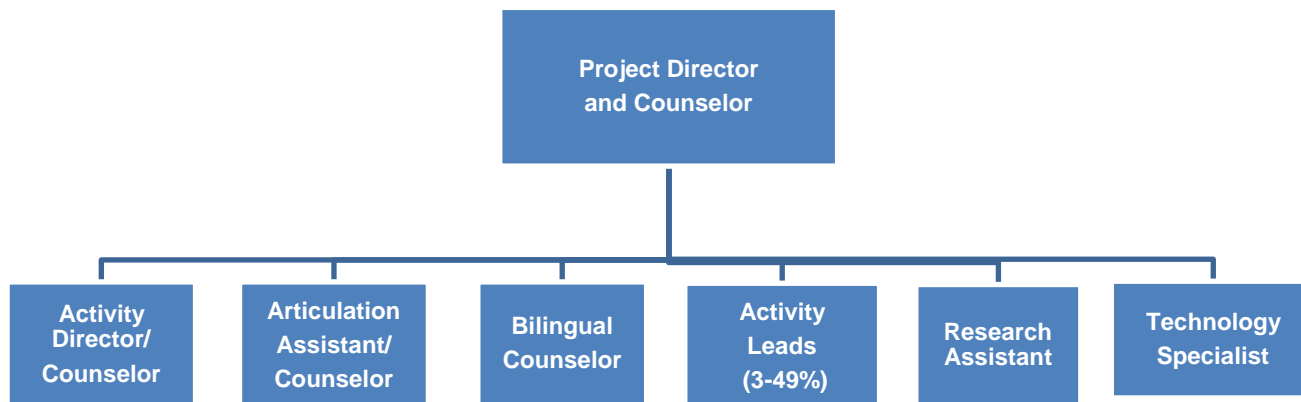
HSI Title V Coop grant with The University of La Verne – Preparing Tomorrow’s Teachers Today Through Technology (PT5) – The Center for Teacher Excellence (CFTE) seeks to improve program completion and graduation rates for future teachers completing their lower-division coursework at Citrus College by providing counseling services, teacher related workshops and events, developing articulation agreements with universities to facilitate the transfer process and by incorporating technology pedagogy. CFTE also trains Citrus College Faculty on Instructional Technology to improve technology pedagogy for instructional purposes.

2. Key functions/goals of this Department/Program:

Key functions/goals include:

- Improving the Education Career Pathway for Students by providing teacher related workshops/events and articulation agreements to facilitate the transfer process.
- Establishing a Scholastic Technology Literacy Summer Camp for Students in order to teach them to integrate technology into learning and research in an academic setting.
- Creating an Academy for Faculty Instructional Technology in Course Cohorts to improve technology pedagogy for instructional faculty.

Organizational Chart



3. Assessment of Outcomes:

Assessment: *How did you assess the outcomes? What method did you use?*

Result: *What was the product or consequence of your assessment?*

Change: *What will you do differently as a result of what you learned from the assessment?*

Populate with the existing Unit Outcomes			
Outcome	Assessment	Result	Change
1. Students will be able to integrate technology for learning and research in an academic setting by participating in the summer technology academy.	Pre and post-test was administered in August 2012 to 16 students in the CFTE program who attended the summer technology academy.	The surveys indicated that the majority of the 16 participants understood how to use technology for learning and research after attending the summer tech academy.	The CFTE faculty met with the Office of Institutional Research to discuss the results of the pre and post- test for the summer tech academy during the spring 2013. The surveys were modified to measure student's understanding on how to integrate technology for learning and research purposes for the next academic year. Surveys were administered to the new cohort of summer tech participants in August 2013.
2. Students will be able to integrate technology for learning and research in an academic setting by participating in the summer technology academy.	Based on prior results, surveys were modified for the summer technology, 2013.	TBA	
3. Participants in the Academy for Faculty Instructional Technology will be able to integrate technology into their classroom setting for future teachers.	Surveys will be administered to the 12 participating faculty during summer 2014.	TBA	

4. Recommendations/Next Steps:

	Previous Recommendation and / or Goals	Progress / Persons Responsible	Status	Est. completion
1	Offer at least two additional training sessions for students on how to better use technology for learning, teaching, and research.	Activity Director, Project Director, and counseling staff.	Students in CFTE surveyed to inquire on new technology trends being used in the classroom. Due to emerging needs with the PT5 grant, the surveys were not administered.	Two ePortfolio workshops were offered during the spring 2013 semester.

	New Recommendation	Persons Responsible	Est. completion	Priority
1	Selected CFTE students will serve as the pilot group for implementation of Degree Works for educational planning. CCSP 2.3.3 EFMP pg. 339	Activity Director and Project Director	By the end of spring 2014	2
2	CFTE will offer specialized counseling services for students who have 2.2 GPA or lower. This will serve as a preventative measure for at-risk students. CCSP 2.3.3 EFMP pg. 339	Activity Director and Project Director	Spring 2014 Ongoing	2

5. Resources requested:**Center for Teacher Excellence****Certificated Personnel (FNIC)**

Position	Discuss impact on goals / SLOs	Priority
N/A		

Classified Personnel

Position	Discuss impact on goals / SLOs	Priority
N/A		

Staff Development (Division)

Item	Discuss impact on goals / SLOs	Cost	Priority
UC Counselor Conference CSU Counselor Conference	Attending the conferences will provide important training for the counselors on up-to-date transfer information.	\$40.00 (UC) \$65.00(CSU)	2

Facilities (Facilities)

Describe repairs or modifications needed	Discuss impact on goals / SLOs	Building / Room	Priority
N/A			

Computers / Software (TeCS)

Item	Discuss impact on goals / SLOs	Cost	Priority
N/A			

Equipment

Item	Discuss impact on goals / SLOs	Cost	Priority
N/A			

Supplies (Division)

Item	Discuss impact on goals / SLOs	Cost	Priority
N/A			