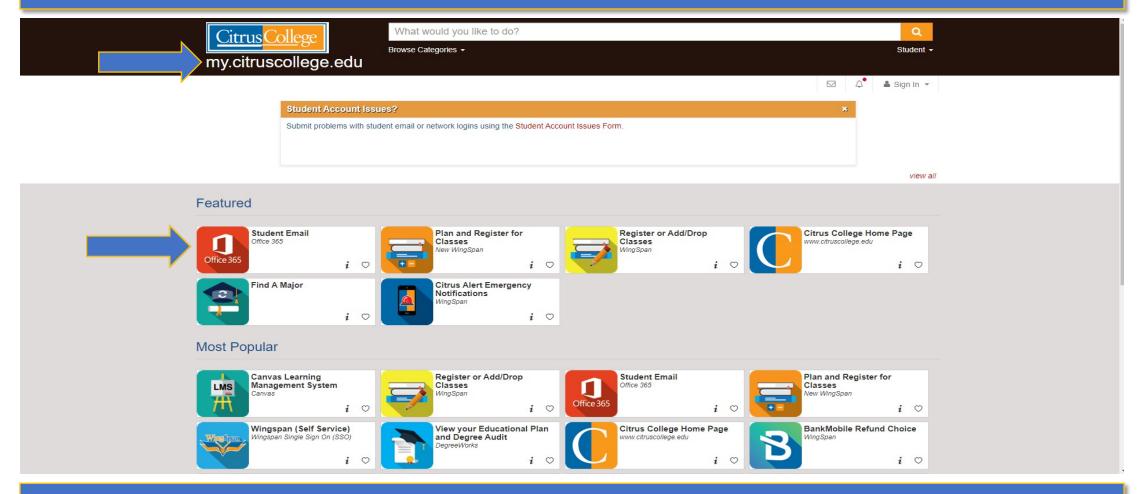
## How to find your student email address



First, go to <a href="https://my.citruscollege.edu">https://my.citruscollege.edu</a>, and click on Wingspan (Self Service)



CITRUS COLLEGE \* 1000 WEST FOOTHILL BOULEVARD \* GLENDORA, CALIFORNIA 91741-1885 \* (626) 963-0323

## Next, enter your username and password and click "Sign in".

\*Note: Your username and password are located in your welcome email. If you have not received your welcome email, please contact admissions and records at 626.914.8511.



Personal Information	Student	Financial Aid	Employee

ACCESSIBILITY SITE MAP HELP EXIT

## Main Menu

Personal Information

Update addresses, contact information or marital status, review name or social security number change information, change your PIN, and customize your directory profile.

Admission & Records

Apply for admission, register, pay online, view your academic records, registration appointments, request enrollment verifications, and Financial Aid.

Employee

Time sheets, time-off, benefits, leave or job data, paystubs, W2 and T4 forms, W4 data.

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From the "Personal Information tab, click on "Personal Information".



Personal Information Student Financial Aid Employee	
Search Go	RETURN TO MENU SITE MAP HELP EXT
Personal Information	
Answer a Survey Change Security Question View Addresses and Phones View E-mail Addresses Update E-mail Addresses Update Marital Status Name Change Information Social Security Number Change Information Citrus-Alert Contact information Change your PIN Need to update your PIN? Change it here.	
National Clearing House Enrollment Verification.	

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## Click on "View E-mail Addresses".



Personal Information Student Financial Aid Employee	
Search Go	RETURN TO MENU SITE MAP HELP EXI
View E-mail Addresses	
▼ Your active e-mail addresses are sorted by address type.	
For information about your Citrus College Email Address and how to access Outlook Live, please review Student Email Accounts on the Citrus College website.	
E-mail Addresses	
Campus Email	
Citrus College Student Email  johdoe@studentecitruscollegecedtuu Preferred  Comment: Creating new student email for enrolled students	
Personal Email	
[ Update E-mail Addresses ]	

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Your student email address will be located under "Citrus College" Student Email".